# WorkLink Document Stock

In WorkLink, documents (such as CV’s, scanned passports etc.) are stored as files in filestore locations outside the main WorkLink database (and linked to from this database mainly from the dbo.StoredFilePaths table). The folder structure for the storage of these documents is as follows:

[document root directory] >> **Secure** >> **Candidates** >> [candidate folder] >> [document type folder(s)]

The table below shows what document types WorkLink allows to be attached to a candidate:

|  |  |  |  |
| --- | --- | --- | --- |
| Document Type Folder | Files it Contains | Number of Documents | To Migrate into WCC? |
| AdminCVs | Admin CV | 0\* | ? |
| Articles | Student Tier 4 Declaration | 0\*\* | N/A |
| Attachments | Proof of Visa Submission  Signature Files  Signature Images  Template Images | 120  0  0  3 |  |
| AuthorityLetter | Updated Visa | 196 | ? |
| Avatar | EEA Passport | 0 | ? |
| Contracts | Contracts | 0 |  |
| CVs | Candidate CV | 0 |  |
| Downloads | Downloads | 0 |  |
| Emails | Emails | 302 |  |
| Files | General\*\*\* | 6591 |  |
| HomePage | Home Page | 0 |  |
| InterviewNotes | Visa in Non EEA Passport | 25 | ? |
| JobSpec | UK Passport | 4 | YES |
| Licences | Biometric Residence Permit | 295 | ? |
| Logos | Logos | 0 |  |
| Papers | Supervisor Letter/Email | 84 |  |
| Passports | Eligibility to Work Documents | 8449 | YES |
| Photos | UKBA Letter | 9 |  |
| Proposals | Proposals | 0 |  |
| RateChanges | Rate Changes | 0 |  |
| References | Registry Letter | 169 |  |
| RegDocs | Updated Student ID | 1684 | ? |
| Renewals | Contract Renewals | 0 |  |
| StarterForm | Starter Forms | 0 |  |
| Terms | Food and Safety Form | 1 |  |
| User29 | Application Form | 5 |  |
| User30 | Student Tier 4 Declaration | 996 | ? |
| User31 | Food Health and Safety Form | 258 |  |

**Notes:**

\* This is surprising given the amount of documents found in the filestore tree in this directory.

\*\* Presumably superceded by the User30 directory (later in the table) for these documents.

\*\*\* This will be a manual exercise to determine what types of information are held in these files